

2024 - 2025

# Withdrawal, Refunds and Repayments

## Census Date

If you receive federal and/or state grant funding, you must finalize your registration by the census date. The census date is used to establish that a student has begun attendance in a course(s). Up until the census date we adjust your federal and state grants to match your registration level. Federal and state rules do not allow us to adjust your grants after the census date.

Quarter	Census Date
Summer 2024	July 10, 2024
Fall 2024	October 8, 2024
Winter 2025	January 17, 2025
Spring 2025	April 15, 2025

## Adding Classes After Census Date

We cannot increase your grant funding for registration changes after the census date.

## Withdrawing from classes on or before the Census Date

If you reduce your credits below the number of credits we offered you aid for, we must adjust your federal and state grants down to reflect your reduced registration.

- You may owe a repayment if we already disbursed grant funds to you. If you owe a repayment you are notified by email or mail.
- If dropping a class/es results in a refund, the refund is returned to the grant programs and may reduce the amount you owe.

Students who make enrollment changes after the start of the term and complete less credits than what your aid was offered on, are subject to the rules related to [Satisfactory Academic Progress](#) which may result in cancellation of future aid. We encourage you to talk with the Financial Aid office before dropping any classes to avoid the risk of losing aid for future quarters.

## Refunds

Unless you withdraw from all classes, students can generally expect to receive a refund of aid after a partial withdrawal after the census date.

## Repayments

If you fail to complete any credits for a quarter in which you received federal aid and you did not attend class through 60% of the quarter, you may owe a repayment of some or all of the aid you received. A student has earned all of their aid beyond the 60% of the quarter. Instructors are required to report the Last Date of Attendance (LDA) for all students who receive a failing grade or stopped attending class. We use this date to determine if you owe a repayment and the amount of the repayment.

The federal Return of Title IV policy is used to determine repayment of federal aid, which includes the Pell Grant, Federal Supplemental Educational Opportunity Grant (SEOG) and/or Federal Direct Loans.

State aid, which includes the Washington College Grant, College Bound Scholarship, Washington Bridge Grant and Passport to Career are not required to be repaid unless you fail to begin attendance in all enrolled courses for which aid was disbursed.



Students are not eligible for future aid if they owe a Federal, State or institutional overpayment or repayment. All financial aid debts must be repaid or satisfactorily resolved for financial aid eligibility. Debts may be referred to the US Department of Education and Washington Student Achievement Council for collection. Debts owed to Shoreline Community College may be referred to a collection agency.

**A. Completion of Courses**

- You must complete the courses you are funded for.
- If you do not complete any credits, the college is required to return the funds you received based on the percentage of the quarter you completed, or your last date of attendance.
- If you stopped going to class(es) but did not officially withdraw, your instructors report your last date of attendance at the end of the quarter.

**B. Earned Aid**

- You must complete at least 60% of the quarter before you are considered to have earned 100% of your funds and not owe a repayment.
- If you completed less than these requirements, you are considered to have earned a prorated amount and may owe a repayment.
- If you never attended a class(es), you either owe a repayment based on a revised enrollment level, or you owe 100% of the funds you received, including tuition.

**C. School and Student Responsibility**

- Shoreline Community College is required to return your unearned aid to the appropriate aid programs.
- The returned amount is not a refund of your tuition and fees. This is only a return of funds used to pay your tuition and fees.
- The college bills you for any amount returned to the aid programs which results in you owing a debt to the college.
- If you withdrew during a tuition refund period, the refund is applied to the amount you owe first which may reduce the amount you owe to the college.

**D. Earn All of Your Aid to Avoid Owing a Repayment**

The dates listed below represent the 60% point of the quarter for 2024-2025. If your last date of attendance is on or after these dates, you do not owe a repayment of your financial aid:

Quarter	60% of the quarter is completed on
Summer 2024	August 1, 2024
Fall 2024	November 10, 2024
Winter 2025	February 20, 2025
Spring 2025	May 18, 2025

**Notification**

We calculate repayments throughout the quarter as we become aware of withdrawals and at the end of the quarter after grades are posted. We send you a letter which notifies you of the requirement to repay financial aid funds. Your letter notifies you of any money you may owe to the US Department of Education, Washington State or Shoreline Community College.

**Financial Aid Services | 16101 Greenwood Avenue North, Shoreline WA 98133 | Email: [financialaid@shoreline.edu](mailto:financialaid@shoreline.edu) | Fax: (206) 533-6609**

Shoreline Community College provides equal opportunity in education and employment and does not allow discrimination or harassment on the basis of race, color, national origin, age, perceived or actual physical or mental disability, pregnancy, genetic information, sex, sexual orientation, gender identity, marital status, creed, religion, honorably discharged veteran or military status, or use of a trained guide dog or service animal, as required by Title VI of the Civil Rights Act of 1964, Title IX of the Educational Amendments of 1972, Section 504 and 508 of the Rehabilitation Act of 1973, Title VII of the Civil Rights Act of 1964, the Age Discrimination Act of 1975, the Violence Against Women Reauthorization Act and Washington State’s Law Against Discrimination, Chapter 49.60 RCW and their implementing regulations. Prohibited gender based discrimination includes sexual harassment.